

Petition to Reduce Academic Suspension Senior Exception Rule

Students facing a first or second academic suspension who verify with the Office of the Registrar, academic advising, and their department that successful completion of their proposed academic plan would satisfy their degree requirements in one semester if allowed to return, may petition the Dean of Undergraduates for immediate readmission. This is known as the “senior exception rule”, and students may be granted this exception only once. If granted, both the immediate readmission and the exception will be noted on the student’s academic transcript.

Senior exception students that do not complete their degree requirements in the one semester for which they were readmitted, but finish with a GPA which allows for good academic standing may be allowed to continue with their studies at Rice, but only by petitioning and receiving approval from the Dean of Undergraduates.

Senior exception students should note that if they do not complete their degree requirements in the one semester for which they were readmitted, and finish with a GPA resulting in an academic suspension, that second or third suspension will be applied to their academic record.

Students who fulfill all of their degree requirements at the end of a semester under academic circumstances that would normally place them on probation or suspension will not have the terms “academic probation” or “academic suspension” placed on their transcript for that semester, but will instead have the notation of “Good Standing with Exception”, and be permitted to graduate.

To petition, briefly describe the circumstances leading to your suspension, how you have resolved those issues to remain at Rice, and provide a justification for your request to be approved. You may attach additional pages as necessary or send the petition to ugdean@rice.edu.

As part of the petition process, the following form must also be filled out in full and should include the appropriate signatures from the Office of the Registrar, the Office of Academic Advising, and the Major Advisor(s). Completed forms should be submitted to the Dean of Undergraduates in 360 Sewell Hall, or by e-mailing ugdean@rice.edu.



Rice University
Office of the Dean of Undergraduates: 360 Sewall Hall

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Student Information		
Student ID: _____	Name: _____ <small style="display: block; text-align: center; margin-top: -10px;">Last Name First Name M.I.</small>	
Email: _____	Phone: _____	
College: _____	Degree: _____	
Major 1: _____	Major 2: _____	
Expected Graduation Date: <input type="checkbox"/> December <input type="checkbox"/> May 20____		
Academic Suspension Semester: <input type="checkbox"/> Fall <input type="checkbox"/> Spring 20____		

Student Signature *Date*

In Progress (IP) Courses needed to satisfy requirements:					
Course	Estimated Complete Date	Major / Univ. Requirement	Course	Estimated Complete Date	Major / Univ. Requirement
		Major University			Major University
		Major University			Major University
		Major University			Major University
		Major University			Major University

Major Requirements Verified	Academic Advising Approval	University Requirements Verified
Satisfied Unsatisfied	Satisfied Unsatisfied	Satisfied Unsatisfied
<i>Major Advisor Signature</i>	<i>Academic Advising Signature</i>	<i>OTR Signature</i>
<i>Major Advisor Name (please print)</i>	<i>Academic Advising Name (please print)</i>	<i>OTR Name (please print)</i>
<i>Date</i>	<i>Date</i>	<i>Date</i>